

## Sending a Referral to University of Michigan Health West

Please follow the steps below to send a referral:

- 1. Review the Required Documentation Checklist below and include listed documents
- 2. Fill out all fillable fields on the digital form OR print and fill form out manually.
- 3. Fax completed order form with all required documentation to (616) 475-3118

## **Required Documentation Checklist**

If we do not receive all documents below with your referral or receive an incomplete medication order form, the order will be returned to you. \**It may take up to 14 business days for the patient's insurance company to approve or deny our authorization request.* 

- □ Completed Medication Order Form
- Patient Demographics
- □ Current Medication List and H&P
- Recent Visit Notes
- Lab Results
- □ Patient's Insurance Card
- □ Existing Prior Authorization (*if applicable*)

For patients requiring enrollment in co-pay assistance, it is the responsibility of the ordering office to complete and submit enrollment.

The patient will be responsible for submitting an Explanation of Benefits (EOB) and an itemized bill (obtainable through UMH West customer service department) to the co-pay assistance plan.

Rituximab f	or Rheumato	oid Arthritis	MICHIGAN MEDICINE	FMICHIGAN HEALTH-WEST	
(Rituxan, Ruxience, Truxima)		xima)	Infusion Center		
PATIENT INFORM	/IATION	Referral Status:	$\circ$ New Referral $\circ$ Update	ed Order o Order Renewal	
Date:	Patient Name:		DOB:		
Allergies:			Weight (kg):	Height (cm):	
Primary ICD-10 & D	Description (required	):	Secondary ICD-10:	Tertiary ICD-10:	
□ (required) Demo	graphics, insurance,	lab results, meds a	nd recent visit notes are a	ttached.	
Does the patient ha	we an existing prior	authorization: $\circ$ Ye	s (please include) o No (l	JMHW to obtain)	
PRESCRIBING OF	FICE				
Contact Name:		Contact Phone Number:			
Ordering Provider:		Provid	Provider NPI:		
Practice Name:		Phone	: Fa	X:	
Practice Address:					
CLINICAL HISTO	RY				
In the past year,	what medications	for the above dia	ignosis has the patient	tried and failed?	

rug & Dose	Dates of Use	Drug & Dose	Dates of Use
-		-	

Will rituximab be given in combination with methotrexate?  $^{\circ}$  Yes  $^{\circ}$  No

Hepatitis B Virus Screening is required before first dose: 
□ Copy Attached

Result Date:	Result (check one): • Positive • Negative
LAB ORDERS	

Collect:  BMP CMP CBC w/ Diff CBC w/o Diff C	] CRP 🗆 ESR 🗆					
Lab Frequency: $\circ$ EVERY infusion $\circ$ Every OTHER infusion $\circ$						
PRE-MEDICATION ORDERS						
<ul> <li>Diphenhydramine ○ PO or ○ IV □ 25mg or □ 50mg</li> <li>Acetaminophen PO mg</li> </ul>	OR	$\circ$ Cetirizine 10 mg PO				
<ul> <li>Methylprednisolone IV Push mg</li> </ul>	○ Hydrocortisone I\	/ Pushmg				
THERAPY ADMINISTRATION						
Rituximab IV for Rheumatoid Arthritis: Choose product based on patient's insurance c ○ Select a product: □ Rituxan (rituximab) □ Ruxience (rit	•	5				
Dose: ○ 1000 mg ○ mg						
Frequency: • Day 1 and day 15 then repeat in 6 months for • Day 1 and day 15 then repeat in mon	-					
Date of last infusion (if applicable): *Order expires 12 months from ordering date						

Provider Name (Print)

Provider Signature

Date

## **UM Health-West Infusion Center**

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